

SUBJECT: PORTFOLIO RESPONSIBILITIES

DIRECTORATE: CHIEF EXECUTIVE AND TOWN CLERK

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1. Purpose of Report

- 1.1 To note the updated Portfolio responsibilities for Executive Members.

2. Background

- 2.1 As per the Local Government Act 2000, the Council has adopted the Strong Leader and Executive model. The Leader is therefore responsible for appointing a member of the Executive and to delegate functions to that as a specifically allocated portfolio.

3. Changes to the Executive Members Portfolios

- 3.1 The key responsibilities of the Portfolio Holders have been updated and are attached as Appendix 1.

4. Strategic Priorities

- 4.1 Ensuring that the Council has effective arrangements in place for its Executive Committee members is a key part of the Council's overall governance framework.

5. Organisational Impacts

5.1 Finance

There are no direct financial implications arising as a result of this report.

5.2 Legal Implications including Procurement Rules

There are no direct legal implications from as a result of this report, the changes in Portfolios responsibilities will be reflected in the Council's constitution.

5.3 Equality, Diversity and Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity

- Foster good relations between different people when carrying out their activities

Due to the nature of this report, there are no direct equality, diversity of human rights implications.

6. Risk Implications

6.1 There are no direct risk implications arising as a result of this report.

7. Recommendations

7.1 Council is invited to note the changes to the Portfolio's responsibilities as detailed in Appendix 1.

Is this a key decision? No

Do the exempt information categories apply? No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? No

How many appendices does the report contain? One

List of Background Papers: None

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